

Regulations for Examination Board and Examination Center concerning Maritime Education and Training Standards, Certification for Seafarers in the Hashemite Kingdom of Jordan for the year 2005

Issued by the Board of Directors of Jordan Maritime Commission by virtue of Article 9/K of the Jordan Maritime Commission Law No. (47) for the year 2002, to apply the provisions of STCW 1978 and its amendments

Chapter One General Provisions

Article (1)

These regulations shall be named (Regulations for Examination Board and Examination Center concerning Maritime Education and Training Standards, Certification for Seafarers in the Hashemite Kingdom of Jordan for the year 2005) and shall come into force on the date of publication in the official Gazette.

The Ministry:	The Ministry of Transport
The Minister:	The Minister of Transport
The Commission:	Jordan Maritime Commission
The Board:	The Board of Directors of Jordan Maritime Commission
The Director:	The Director General of Jordan Maritime Commission
Organization:	International Maritime Organization IMO
The Convention:	The International Convention on Standards of Training and Watch keeping for Seafarers of 1978 and its Amendments issued by the IMO
Vessel:	The seaworthy sea transport means, other than the ships which navigate only in inner waters or in areas or waters where ports regulations are applied
Certificate of Competency:	A certificate granted to marine engineers, marine officers, electrical engineers and radio operators by maritime administrations, in countries which are party to the Convention, upon completion of the academic requirements at marine education institutes, taking the safety mandatory courses and serving the required maritime period for each type and level of these certificates, and been evaluated or given an

assessment according to the provisions of the Convention Chapters II, III, IV, VII where the carrier of such certificates shall be qualified to serve on ships according to the level of their certificates of competency.

- Convention Code:** The Code and its amendments issued by IMO as an annex to the STCW 1978 Convention.
- Management Level:** The level of responsibility associated with working as a Master, a first marine officer, a chief marine engineer or a second marine officer on board a high-seas vessel.
- Operational Level:** The level of responsibility associated with working as an officer in charge of a marine or engineering observation on a high-seas vessel.
- Level of Support:** The level of responsibility associated with working under the supervision of a member of the management or operational level, such as a watch-keeping officer assistant, watch-keeping engineer or crew member who is part of a navigational or engineering observation in the machine room.
- Examination center for training and marine education:** Marine Assessment Authority for Graduates of Marine Education and Training Institutions accredited by the Commission.
- Marine Educational Institution accredited by the Commission:** A marine education and training institution that implements the IMO standard requirements approved by the Commission in accordance with the requirements of the Convention, its amendments and Code.
- Planned maritime training:** Training on commercial ships under the supervision of a qualified marine officer or engineer, in accordance with the maritime training requirements, of an accredited maritime education and training institution.
- Maritime Training:** Training on the tasks required for the functions and responsibilities of navigational or engineering shifts under the supervision of a qualified marine officer or engineer on the ship with proof of service in a certified training register.
- Guided Maritime Training:** Marine training on board a vessel under the direct supervision of a maritime education and training institution accredited by the Commission through a training crew of marine officers or engineers authorized by the organization.

Licensing Accreditation:	Issuing a license on a maritime certificate of competency to enable the holder to perform tasks on specific types of vessels.
The Master:	The person having command of the ship and the crew.
Chief Marine Engineer:	The chief engineer officer responsible for managing the technical team, propulsion, operation and maintenance of the mechanical and electrical installations of the ship.
The Second Engineer Officer:	The engineer officer who is responsible for the technical team, mechanical propulsion, the operation and maintenance of the mechanical and electrical installations of the ship who will be in charge in the event of incapacity of the chief marine officer.
First Marine Officer:	The Ship deck officer next in rank to the master who shall have command of the ship and manage its crew in case of the incapacity of the Master.
Marine Officer:	The marine officer of the ship crew members other than the Master or the First Marine officer.
Watch-keeping Engineer:	Marine Engineer from ship crew other than the Chief Engineer or the Second Engineer Officer.
The Seafarer:	The person who works onboard a ship of all ranks and categories.
Function:	The duties, tasks and responsibilities specified in the Code of the Convention which are necessary for the operation of the ship, the safety of life at sea and the conservation of the marine environment.
Marine/Engineering Officer Student:	A person who successfully completed the stage of marine or engineering theoretical studies, which is not less than two years of study in a marine educational institution accredited by the Commission after obtaining a high school certificate or the equivalent of foreign certificates.
Marine Service:	The actual length of time spent by the seafarer of different ranks working on commercial vessels that is necessary to determine each type and level of certificates of competency in accordance with the provisions of the Convention.
Qualifying Course for Marine / Engineering Officer Certification:	The marine or engineering scientific course which must be attended in a marine educational institution accredited by the Commission in accordance with the requirements of the Convention and its code.
Gross ton:	Total vessel load unit in tons
Kilo Watt KW:	The propulsion unit for main engines of the ship.

Article (2)

The Maritime Commission shall, through these Regulations, apply Quality Standards in accordance with the provisions of Regulation (I/8) of the STCW 1978 Convention and its amendments issued by the IMO.

Chapter Three

THE MAIN AND SECONDARY COMMITTEES OF THE EXAMING STAFF

Article (3)

The Commission shall, by a decision of the Board, establish an examination center for granting certificates of competency to Masters, Marine Officers, Marine Engineers and Seafarers who form part of the Marine or Engineering watch-keeping. Their budgets and the fees of members of their committees shall be annually determined by their Board of Directors.

Article (4)

The Minister shall form the main committee of the Examination Center, chaired by the Director and the membership of:

1. A Representative of Jordan Maritime Commission.
2. A Representative from the Ministry of Transport.
3. A Representative of the competent maritime educational institution.

Article (5)

The Director shall form a Technical Committee for the Examinations Center to assess the competency of the Masters, Marine Officers, Marine Engineers and Seafarers who form part of the Marine or Engineering shifts, as follows:

1. Head of the Examinations Center / holder of marine certificates with the rank of Chief marine engineer or High-seas Master at least with an appropriate administrative and academic experience.
2. Senior engineering examiners with at least a Chief Marine Engineering level.
3. Senior marine examiner with at least a High-seas Master level.

4. A representative of the accredited marine educational institution from which the applicant graduated.

Article (6)

The qualifications and experience of the examiners of the examination center who conduct the examinations and evaluate the competency of Masters, Marine Officers and Marine Engineers who graduated from the educational institutions, academies and maritime institutes, shall be as follows:

1. The head of the Technical Committee of the Examinations Center shall have a marine certificates of a chief marine engineer or at least a high-seas Master. He shall have practical experience in this area as well as appropriate management experience.
2. The head of the Technical Committee of the Examinations Center should have successfully completed a special course for the examiners with the appropriate experience and practical knowledge.
3. The members of the Technical Committee of the Examinations Center and Examiners shall have the appropriate practical and administrative experience and shall have obtained marine certificates of a Chief Marine Engineer or at least a high-seas Master along with an experience in conducting written and oral examinations.
4. The members of the Technical Committee of the Examinations Center and Examiners shall have the experience in applying the examination and evaluation instructions.
5. The members of the Technical Committee of the Examinations Center, Examiners and Lecturers who are responsible for the operation of the equipment and the simulations related to the training shall have the competence and experience to work on these devices.
6. The members of the Technical Committee of the Examinations Center and examiners shall have the ability to understand the STCW International Convention, in particular the regulations and articles relating to granting diplomas at all levels.
7. The members of the Technical Committee of the Examinations Center and Examiners shall have full experience in the development of the exam questions and their model answers.

Article (7)

Terms of reference of the examination center's committees.

- a) The terms of reference of the Main Committee shall be as follows:

1. Issuing decisions to deny the application for the exam or to request the renewal of the validity of the Jordanian Maritime Certificate of Competence, which is not mentioned in these Regulations.
 2. Examine, update and develop all fields related to examinations, to obtain the Jordanian Maritime Certificate of Competence, which is not mentioned in these Regulations.
- b) The terms of reference of the technical committee shall as follows:
1. Examining the applications to assess the eligibility of the applicants to obtain the Maritime Certificate of Competence or renew their validity from all levels of management, operation and support and transfer them to navigation or engineering sub-committees.
 2. Taking decisions to complete the requirements for applying for the Maritime Certificate of Competence from all levels of management, operation and support.
 3. Evaluation of subjects that have already been studied by a recognized university or marine institute and the eligibility of the applicant for exemption from being examined in all or some of these subjects.
 4. Issuing instructions for the conduct of examinations and approving their results.
 5. Conducting the examinations to grant the Maritime Certificate of Competence for Masters, Marine Officers and Seafarers who form a part of the navigational watch-keeping and determine the exam's written and oral questions for each.
 6. Conducting the examinations to grant the Maritime Certificate of Competence for Chief Marine Engineers, Marine Engineers and Seafarers who form a part of the engineering watch-keeping on vessels and determine the exam's written and oral questions for each.
 7. Assessment and correction of examinations and recording results.
 8. Studying and approving the final results of the examinations.
 9. Submitting the results of the examinations to the Chairman of the Main Committee with its recommendations.

Article (8)

The Commission shall, through the examination and endorsement committee for granting the competency certificates to masters, marine officers and engineers and the seafarers who form part of the navigation or engineering watch, issue the certificates in accordance with the exam results and the

Examination Board main committee recommendations after acquiring the prescribed fees.

Article (9)

The technical committee shall adopt the examination system of the standard form issued by the organization, by using the correction results by computerized standard answer sample and any other means it deems fit to be assured of the applicant's competency for the level and type of the certificate granted.

Chapter Three

THE MANDATORY QUALIFYING COURSES, MARITIME TRAINING AND THE ACCREDITED MARITIME SERVICE

Article (10)

- a) Applicants, whether Masters, Marine Officers, or Engineering Officers, must take a qualification course at an accredited maritime education and training institution before taking the Maritime Certificate of Competence exam.
- b) Upon the recommendation of the Main Committees, the Commission shall issue the certificate after the applicant has completed the maritime service period required from the operating level and after completion of the basic marine studies for a period of not less than two years of study as well as after attending a marine qualification course.
- c) The Commission shall adopt the programs and methodologies contained in the Convention and its Code for the purpose of determining the requirements of the preparatory courses for granting a license to the Masters, Chief Marine Engineers, Marine Officers and Marine Engineers to work on specific types of vessels requiring specialized training in accordance with the provisions of the Convention and its code and annexes.

Article (11)

- a) The actual maritime service of working on commercial vessels shall be calculated by the actual time spent by the seafarer of various ranks on board the commercial vessels necessary to determine each type and level of certificates of competency in accordance with the provisions of the Convention, the Code and their amendments.

- b) It is permissible to calculate a specific marine service on special marine facilities as a requirement to obtain the Maritime Certificate of Competency from the level of support and operation for not more than half the period of service if its total tonnage is not less than 300 tons or if its main engines thrust force is not less than 1500 Kw, provided that this service includes working for at least six months in maritime training on commercial vessels operating in high seas, with a total tonnage not less than 500 tons or if its main engines thrust force is not less than 3000 kW.
- c) Notwithstanding the provisions of paragraph (b) of this Article, the calculation of a maritime service for obtaining certificates of competency for the management level is related to working on commercial vessels operating in the high-seas.

Article (12)

The Commission shall approve the duration and types of maritime training necessary on commercial vessels to complete the requirements of a marine/engineering officer who successfully completed the stage of marine or engineering theoretical studies for a minimum of two years at a maritime education and training institution as follows:

- a) Planned maritime training, provided that the duration of the training shall be recorded in a certified training register duly signed by the Master, stamped with the seal of the vessel and duly certified by a maritime education and training institution.
- b) Guided Maritime training, provided that the duration of the training shall be recorded in a certified training register duly signed by the Master, stamped with the seal of the vessel and duly certified by a maritime education and training institution.
- c) The hours of practical training on accredited simulators may be calculated according to the requirements of the Convention, its code and amendments, which are available in a marine education and training institution as a 10-day marine training service for every 10 hours of training with a maximum of 45 days as a maritime service.

Chapter Four

THE TERMS THE APPLICANT MUST MEET FOR TAKING THE EXAM TO ACQUIRE MARITIME COMPETENCY CERTIFICATES, TO BE ABLE TO WORK ON MERCHANT SHIPS, WHICH OPERATE IN HIGH SEAS

Article (13)

Issuance and renewal of the license of any certificate of competency or its renewal by the Commission requires that the applicant for examination must satisfy indispensable conditions in accordance with the provisions of articles (22,23,24, 25, 26) of Resolution No. (1) of 2003, regarding the regulations of the STCW Convention, its code and their amendments.

Article (14)

The application for assessment for any of the certificates of competency specified in these Regulations must be submitted to the Maritime Commission on a form prepared for this purpose by the Commission and after payment of the prescribed fees and submission of the following documents:

1. A copy of the passport or ID card with the national number, if possible.
2. Three recent photos for the applicant.
3. The certificate of maritime academic study.
4. A certified copy of the last maritime certificate of eligibility obtained by the applicant.
5. A certified report issued by the maritime educational institution including all the theoretical distances and practical training completed by the applicant and the score statement for each subject and course.
6. Maritime service certificates duly certified and conforming with the service carried out on vessels which is registered on the maritime passport.
7. The original copies of all safety mandatory certificates which he has enrolled in.
8. A medical certificate proving the fitness of the applicant to work onboard merchant ships.

Article (15)

Examination procedures:

1. Each student must bring his/her identity card to the examination room.
2. It is prohibited to take unauthorized study tools into the examination room.
3. It is prohibited to take electronic devices of all kinds into the examination room.
4. The student is considered successful in the course if he/she succeeds in all the accredited subjects by the Commission, including the oral exam.

5. The oral exam shall be considered as a basic accredited subject by the Commission as any other written subject.
6. The decision of the Oral Examination Committee shall be deemed final.
7. The minimum success score in each exam is 60%
8. The answer book shall not be accepted if it is not signed by the representative of the Commission.
9. If the student violates the examination system or behaves inappropriately, he/she will be subjected to a denial of the exam and will not be entitled to take the exam except after at least (4) months.
10. If the student is late for the exam for half an hour or more, he/she is not allowed to enter the examination room and is considered to have failed in that exam.
11. If the student is absent from the examination without an acceptable excuse, he shall be considered to have failed in that examination
12. The student shall be considered as failed in the subject in which he/she is caught cheating.
13. If the student fails in one or two subjects, he/she is entitled to take the supplementary examination.
14. If the student fails in three or more subjects approved by the Commission, including the oral exam, he/she is considered to have failed in the course and must retake the entire course.
15. The supplementary examination shall be held after a minimum of one month from the date of the original examination in which the student failed, except for cases of cheating and violation of the examination system, the examination shall not be held except after at least four (4) months have elapsed since the date of the original exam.

Final Provisions

Article (16)

All contradicting provisions of these regulations shall be considered cancelled.

Article (17)

All Jordanian seafarers or seafarers who work on Jordanian ships which have acquired competency certificates or equivalents, from any institute whatsoever, have to observe the provisions of these regulations.