

# **REGULATIONS FOR CONDUCTING SHIP CHANDLER SERVICES IN THE HASHEMITE KINGDOM OF JORDAN**

**Issued by the Board of Directors of Jordan Maritime Commission by virtue of Paragraph (k) of Article 9 of Jordan Maritime Commission Law No. (47) for the year 2002**

## **Article (1)**

These regulations shall be named (REGULATIONS FOR CONDUCTING SHIP CHANDLERING SERVICES IN THE HASHEMITE KINGDOM OF JORDAN for the year 2003) and shall come into force as of the date of publication in the Official Gazette.

## **Article (2)**

The following words and phrases wherever stated in these regulations shall have the meanings assigned thereto hereunder unless the context expressly provides otherwise:

|                           |  |
|---------------------------|--|
| <b>The Ministry:</b>      | The Ministry of Transport  |
| <b>The Minister:</b>      | The Minister of Transport  |
| <b>The Director:</b>      | The Director General of Jordan Maritime Commission   |
| <b>The Commission:</b>    | Jordan Maritime Commission   |
| <b>The Ship chandler:</b> | A normal or nominal person registered as a company or organization licensed by the competent authority to conduct ship chandlery services. |

## **Article (3)**

It is permitted to practice vessels supply services in the Hashemite Kingdom of Jordan through a company or an organization registered and licensed by the following authorities:

- a) Jordan Maritime Commission if the ship chandler headquarters is outside the borderlines of Aqaba Special Economic Zone Authority (ASEZA) under the provisions of these Regulations.

- b) Aqaba Special Economic Zone Authority (ASEZA) in coordination with the Commission if its headquarters is within the borderlines of ASEZ in accordance with ASEZA Law No. (32) of 2000 and the regulations and instructions issued pursuant thereto.

#### **Article (4)**

The Director General shall form a committee of the Commission's staff to do the following:

- a) Study the papers and documents submitted for the purpose of licensing. The Commission may request to be provided with any papers or documents deemed necessary for approving the license.
- b) Check the companies and organizations practicing vessels supply services and follow up on their compliance with the licensing conditions and the provisions of these Regulations.

#### **Article (5)**

The ship chandler services provided to ships calling at the Port of Aqaba shall be defined as follows:

- a) Provide vessels with foodstuffs, medical supplies, consumables, work clothes and personal safety equipment.
- b) Provide vessels with navigational equipment, supplies, navigational maps, office materials, cleaning materials, and any materials necessary to sustain the operation of vessels except electrical and mechanical spare parts, electric and electronic switchboards, pumps, generators, mineral oils, chemicals, industrial gases and refrigerants used in engine rooms for vessels.
- c) Provide cleaning services, rations and blankets for ship crews

#### **Article (6)**

Ship chandler services shall be conducted through an independent license, separate from any other maritime services, including, ship surveys and representation of protection or freight forwarding services, except for marine maintenance services.

#### **Article (7)**

Ship chandlers shall undertake to supply the ship with the material in accordance with the requirements of quality and public health in accordance

with the legislation of Jordan in force and to submit a copy of the order for the delivery of the material supplied to the ship master to the Commission and the general manager of the ship chandler on the stationary of the ship chandler.

### **Article (8)**

The conditions for granting a license to practice vessels supply shall be as follows:

- a) The ship chandler has to be registered in the Kingdom as a company or organization at the Companies Controller Department at the Ministry of Industry and Trade.
- b) The company's paid-up and registered capital must not be less than (10,000) ten thousand Jordanian Dinars.
- c) The company shall have a full time general manager holding the Jordanian Nationality.
- d) The ship chandler employees must not be less than (3) including the General Manager.
- e) The ship chandler must practice his activities at an independent office of an area not less than (50) square meters, equipped with a telephone, fax and computer connected to the internet.

### **Article (9)**

The procedures for granting a license to practice vessels supply services outside the borderlines of Aqaba Special Economic Zone (ASEZA) are as follows:

- a) Submit the vessel supply services registration application to the Ministry of Industry and Trade specifying the objectives of the company/organization in accordance with Article (5) of these regulations.
- b) The application for registration shall be forwarded to the Commission for consideration and issuance of the preliminary approval. The license applicant shall be given the form of the license conditions to complete the registration procedures. The Commission may send the license form and issue the initial approval by fax or e-mail.
- c) The license applicant shall submit the duly filled license application form accompanied by the following documents:
  1. A certified copy of the Contract of Association stating the names of partners or the name of the owner of the organization,

the objectives of the company/organization, the certificate of registration and a certificate showing the commissioners of the management of the company or organization who are authorized to sign on the administrative, financial and judicial matters. It should be duly certified by the Ministry of Industry and Trade.

2. A certified copy of the title deed or lease contract for the ship chandler's offices.
  3. A certified copy of the profession license.
  4. A copy of the employment contract of each employee working for the ship chandler certified by the Ministry of Labor and a certificate issued by the Social Security Corporation including the names of employees who are under the employer's social security.
  5. The ship chandler's number in the Income Tax Department.
  6. Qualifications and experience documents of the Director General of the ship chandler.
- d) The committee formed under these regulations shall check the location of the ship chandler to ascertain that the requirements of the conditions stipulated in Article (8) of these regulations are satisfied and to verify the information contained in the license form.
- e) The Committee shall recommend to the Director General to issue a work license for the ship chandler.
- f) The Director General shall issue the work license for the ship chandler after paying the annual fees prescribed for one year and it shall be renewed annually by a recommendation from the Committee and the concerned parties related to company services shall be contacted to issue the necessary entry permits.

### **Article (10)**

The Authority shall, in the manner it deems appropriate and at any time, ascertain that the ship chandler complies with the provisions of these Regulations and the Director General shall suspend the license temporarily or permanently cancel it in case of violation of the license terms and not removing the violation after informing the ship chandler of the period that the Director General deems appropriate to remove the violation.

### **Article (11)**

All entities licensed to carry out ship supply services in the Kingdom shall comply with these regulations within a period not exceeding six months from the date of its publication in the Official Gazette.

**Article (12)**

Act No. (46) for the year 1984 (the system of supplying ships with foodstuffs) and its amendments shall be suspended and replaced by these instructions as of the date of their publication in the Official Gazette.