

Regulations for Conducting Marine Maintenance and Ship Chandler Services in the Hashemite Kingdom of Jordan

Issued by the Board of Directors of Jordan Maritime Commission by virtue of Paragraph (k) of Article 9 of the Jordan Maritime Commission Law No. (47) for the year 2002

Article (1)

These regulations shall be named (Regulations for conducting marine maintenance and ship chandler services in the Hashemite Kingdom of Jordan for the year 2003) and shall come into force as of the date of publication in the Official Gazette.

Article (2)

The following words and phrases wherever stated in these regulations shall have the meanings assigned thereto hereunder unless the context indicates otherwise:

The Ministry:	The Ministry of Transport
The Minister:	The Minister of Transport
The Director General:	The Director General of Jordan Maritime Commission
The Commission:	Jordan Maritime Commission
The Licensee:	The normal or nominal person registered as a company or organization licensed by the competent authority to practice marine maintenance and ship chandler services in the Kingdom.
Representative of the classification association:	The authorized inspector by an international classification association to inspect the ship.
The Technical Workshop:	The allocated place for executing maritime repairs and maintenance services, which is equipped with the necessary equipment and fittings to carry out the marine maintenance services as specified in the license of the company or the establishment.

Article (3)

Marine Maintenance services shall be conducted in The Hashemite Kingdom of Jordan by a company or an establishment licensed by either of the following authorities:

- a) The Commission, if the company's office is located outside the borderlines of Aqaba Special Economic Zone Authority (ASEZA) under the provisions of these Regulations.
- b) Aqaba Special Economic Zone Authority (ASEZA) in coordination with Jordan Maritime Commission if the company's office is located within the borderlines of ASEZA in accordance with the ASEZA Law No. (32) and the regulations and instructions issued pursuant thereto.

Article (4)

The Director shall form a committee of the Commission's staff to do the following:

- a) Study the papers and documents submitted for the purpose of licensing. The Commission may request to be provided with any papers or documents deemed necessary for approving the license.
- b) Check the companies and organizations practicing marine maintenance and ships chandler services and follow up on their compliance with the licensing conditions and the provisions of these Regulations.

Article (5)

The licensee's work shall be determined by the following:

- a) Repair, maintenance and cleaning the ship's hull and submerged parts.
- b) Repair and maintenance of marine safety equipment.
- c) Repair and maintenance of the main engines of ships, machinery and auxiliary equipment, all electrical and electronic devices and equipment, navigational equipment, cranes, loading and unloading equipment, ship binding equipment, welding, cutting and blacksmithing.
- d) Provide technical equipment and devices related to ship engines, engine rooms, mechanical, electrical and electronic spare parts, marine safety and firefighting equipment, mineral oils and chemicals for maintenance of engine boilers and coolers, cleaning engine rooms,

- industrial gases, refrigerants, shearing and welding cylinders and accessories.
- e) Provide ships with foodstuffs, medical supplies, consumables, work clothes and personal safety equipment.
 - f) Provide ships with navigational equipment, supplies, navigational maps, office materials, cleaning materials, and any materials necessary to sustain the operation of ships except electrical and mechanical spare parts, electric and electronic switchboards, pumps, generators, mineral oils, chemicals, industrial gases and refrigerants used in ships' engine rooms.
 - g) Provide cleaning services, rations and blankets for ship crews.

Article (6)

The marine maintenance services shall be conducted through an independent license, separate from any other maritime services, including ship agency, ship surveys and representing protection clubs or maritime shipping mediation.

Article (7)

The licensee must undertake to carry out maintenance and repair work on ships in accordance with the technical requirements of international maritime conventions, codes and protocols and under the supervision of the representative of the classification association if the type of repair and maintenance requires it. It shall submit a technical report on each maintenance operation carried out to the Commission. It shall undertake to supply ships with materials according to the requirements of quality and public health in accordance with the Jordanian legislation in force and provide a copy of the delivery order of materials supplied to the ship to the Commission signed by the Master and the director general of the supplier and on the stationery of the supplier.

Article (8)

The Licensee shall submit a written request to the Maritime Commission prior to the execution of any work accompanied by a written request from the ship's master specifying the type of maintenance or repair required on the ship.

Article (9)

The conditions for granting a license to practice marine maintenance and ships supply services for companies or organizations shall be as follows:

- a) The licensee shall be registered in the Kingdom as a company or organization at the Companies Controller Department in the Ministry of Industry and Trade.
- b) The company's paid-up and registered capital shall not be less than (50,000) fifty thousand Jordanian Dinars.
- c) The company must have a full time general manager, who meets the following conditions:
 1. He must hold the Jordanian Nationality.
 2. He must have acquired one of the following qualifications and practical experience:
 - 2.1 Certificate of a first marine engineer with an experience not less than (4) four years as an engineer responsible for ships with an engine capacity not less than (3000 kW).
 - 2.2 The certificate of a second marine engineer with an experience not less than (6) years as an engineer responsible for ships with an engine capacity not less than (3000 kW).
 - 2.3 Bachelor's Degree in Marine Engineering (Shipbuilding) with at least 4 years' experience in ship building or construction, ship maintenance and repair.
 - 2.4 Bachelor's degree in Mechanical Engineering with at least 6 years' experience in ship maintenance and repair.
 - 2.5 One of the above scientific qualifications with experience in the field of marine maintenance and marine/port experience in the field of marine maintenance so that the total of his experience is not less than (6) six years.
- d) The number of employees working for the licensee shall not be less than (5) persons, including the director general, and an electronic engineer, in case of practicing the repair of navigational devices, communications equipment and electronic ship equipment.
- e) The Licensee shall practice its work in an independent site consisting of offices with an area **not less than (80) m²** equipped with telephone, fax and computer connected to the Internet.
- f) Provide a technical workshop for the licensee with the necessary equipment and facilities to carry out the various maintenance and repair operations mentioned in Article (5) of these Regulations and equipped with the necessary public safety and firefighting equipment.
- g) If the licensee repairs, maintains and cleans the hull of the ship and its submerged parts under the sea surface where a diver is required, then

it shall appoint two divers, one of whom has an international diving certificate of not less than (3) stars and has diving equipment with clear numbers and a statement of their validity including these numbers. In the event of maintenance or cleaning of the hull of the ship and its submerged parts, the approval of the Royal Navy shall be obtained prior to commencement of such works. If the licensee practices maintenance or cleaning of the hull and submerged parts only without performing maintenance work above the seawater, then it shall be exempted from providing the technical workshop provided for in paragraph (f) of this article.

- h) The licensee shall obtain a certificate of accreditation from the Maritime Commission to practice marine maintenance and ship Chandler services, including the tasks that it can perform. This certificate shall be renewed annually based on the recommendation of the Classification Association formed by the Director General under these Regulations, taking into account the qualifications of the Licensee's employees.

Article (10)

The procedures for granting a license to practice marine maintenance services outside the borderlines of ASEZA are as follows:

- a) Submit a marine maintenance registration application to the Ministry of Industry and Trade specifying the objectives of the company in accordance with Article (5) of these regulations.
- b) The application for registration shall be forwarded to the Commission for consideration and issuance of the preliminary approval. The license applicant shall be given the form of the license conditions to complete the registration procedures. The Commission may send the license form and issue the initial approval by fax or e-mail.
- c) The license applicant shall submit the duly filled license application form accompanied by the following documents:
 - 1. A certified copy of the Contract of Association stating the names of the partners or the name of the owner of the organization, the objectives of the company/organization, the certificate of registration and a certificate showing the commissioners of the management of the company or organization who are authorized to sign on the administrative,

financial and judicial matters. It should be duly certified by the Ministry of Industry and Trade.

2. A certified copy of the title deed or lease contract for the licensee's offices and the technical workshop.
 3. A certified copy of the profession license.
 4. A copy of the employment contract of each employee working for the licensee certified by the Ministry of Labor and a certificate issued by the Social Security Corporation including the names of employees who are under the employer's social security.
 5. The licensee's registration number with the Income Tax Department.
 6. Qualifications and experience documents of the General Manager of the Licensee.
- d) The committee formed under these regulations shall check the location of the licensee to ascertain that the requirements of the conditions stipulated in Article (10) of these Regulations are satisfied and to verify the information contained in the license form.
- e) The Committee shall recommend to the Director General to issue a work license for the Licensee.
- f) The Director shall issue the work license for the licensee after paying the annual fees prescribed for one year and it shall be renewed annually by a recommendation from the Committee and the concerned parties shall be communicated to issue the necessary entry permits.

Article (11)

The Commission shall, in the manner it deems appropriate and at any time, ascertain that the Licensee complies with the provisions of these Instructions and the Director General shall suspend the license temporarily or permanently cancel it in case of violation of the license terms and not removing the violation after informing the Licensee of the period that the Director general deems appropriate to remove the violation.

Article (12)

All entities licensed to conduct marine maintenance and ship supply services in the Kingdom should adjust their status in accordance with these regulations within a period not exceeding six months from the date of their publication in the Official Gazette.

Article (13)

All previous regulations on these matters shall be canceled as of the date of publication of these regulations in the Official Gazette