

# **Regulations for Conducting Marine Consultancy Services and Studies**

**Issued by the Board of Directors of Jordan Maritime Commission, by virtue of Paragraph (k) of Article 9 of Jordan Maritime Commission Law No. (46) for the year 2006**

## **Article (1)**

These regulations shall be named (Regulations for Conducting Marine Consultancy Services and Studies)

## **Article (2)**

The following words and phrases wherever stated in these regulations shall have the meanings assigned to them hereunder unless the context indicates otherwise:

<b>The Ministry:</b>	The Ministry of Transport
<b>The Minister:</b>	The Minister of Transport
<b>The Commission:</b>	The Jordan Maritime Commission
<b>The Director General:</b>	The Director General of Jordan Maritime Commission
<b>Company / Business Provider:</b>	The normal or nominal person registered as a company or organization licensed by the competent authority to practice marine consultancy and studies services
<b>Marine Consultancy Services:</b>	Marine consultations and studies in various technical, administrative and economic maritime fields

## **Article (3)**

It is permitted to practice marine consultancy and studies services in the Hashemite Kingdom of Jordan through a company or an organization registered and licensed by the following authorities:

- a) The Commission if its headquarters is located beyond the boundaries of Aqaba Special Economic Zone Authority (ASEZA).
- b) ASEZA in coordination with the Commission if its headquarters is located within the boundaries of ASEZA in accordance with ASEZA Law No. (32) of 2000 and the regulations and instructions issued pursuant thereto

## **Article (4)**

The marine consultancy and studies services shall be determined as follows:

- 1- Providing marine consultancy and studies in various technical, administrative and economic maritime areas, in a manner that does not contradict with the applicable instructions issued by the Authority in this regard.

#### **Article (5)**

- a) The provider of marine consultancy and studies shall practice its services after obtaining a separate license from the license of any other maritime businesses or services.
- b) The requirement to obtain a separate license does not apply to marine education and training institutions that conduct marine consultancy and studies through their main activity.

#### **Article (6)**

The conditions for granting a license to practice marine consultancy and studies services shall be as follows:

- a) The business provider shall be registered in the Hashemite Kingdom of Jordan as a company or organization at the Companies Control Department in the Ministry of Industry and Trade.
- b) The company's capital shall not be less than ten thousand Jordanian Dinars.
- c) The company must have a full-time Jordanian Director General who holds a marine master's certificate, a Chief Marine Engineer officer or an appropriate maritime qualification in economics or administration and who has experience not less than five years in a similar field.
- d) The number of employees shall not be less than (3) persons, including the Director General.
- e) The company shall operate in a separate location consisting of offices with an area not less than (50) m<sup>2</sup>, equipped with telephone, fax and computer connected to the Internet.

#### **Article (7)**

The procedures for granting a license to practice marine consultancy and studies services are as follows:

- a) Submitting a registration application to the Ministry of Industry and Trade specifying the objectives of the company or organization in accordance with the definition of the marine consultancy and studies services mentioned in Article (2) of these Regulations.

- b) Upon the transfer of the registration application to the Commission, it shall study it and, if the conditions are met, the Commission shall issue the preliminary approval of the license.
- c) If the Company is within the boundaries of ASEZA, the application for registration must be submitted to ASEZA and shall be accompanied by the following documents:
  - 1. Application for License
  - 2. A copy of the Contract of Association stating the names of the partners and the objectives of the company and the commissioners of the management of the company or organization.
  - 3. A certified copy of the title deed or lease contract for the company offices.
  - 4. A certified copy of the profession license.
  - 5. A copy of the employment contract of each employee and a certificate issued by the Social Security Corporation.
  - 6. The company's number in the Income Tax Department

#### **Article (8)**

The license to practice marine consultancy and studies services is issued for a period of one year after payment of the annual fees prescribed for granting the same and the license shall be renewed annually upon verification by the Commission of the licensee's commitment to these Regulations.

#### **Article (9)**

The Commission may, in the manner it deems appropriate at any time, ensure that the licensee complies with the provisions of these regulations and the Director general of the Maritime Commission is entitled to temporarily suspend or cancel the license in case of violation of the conditions of granting the license and not removing the violation after notifying the licensee within the period specified by the Director General.

#### **Article (10)**

Subject to paragraph (b) of Article (5) of these Regulations, all entities licensed to carry out marine consultancy and studies services in the Hashemite Kingdom of Jordan shall comply with these regulations within a period not exceeding six months from the date of publication in the Official Gazette.